

## SECTION I - TO BE COMPLETED BY STUDENT

Last Name	College/Dept
First Name	Major/Program
NCSU ID	Degree Level
Email	
Requested OPT start date	Estimated date of degree completion*

\*Required for Thesis/PhD students only. Note: if 'defense date' option is selected, all on-campus employment beyond this date must end, you are expected to meet the no-registration deadline and your I-20 will be shortened to this date.

## SECTIONS II AND III TO BE COMPLETED BY THE ACADEMIC ADVISOR OR DIRECTOR OF GRADUATE PROGRAM

The international student named above is interested in applying to the U.S. Citizenship and Immigration Services (USCIS) for Optional Practical Training (OPT) in his/her field of study. In order for OIS to recommend OPT to USCIS, it is necessary for us to ascertain the student's academic standing and eligibility to engage in off-campus employment. OPT should not delay a student's academic progress nor excuse a student from maintaining full-time university enrollment requirements until the degree is completed. Additional information about OPT, including eligibility requirements, is available on our website: <http://internationalservices.ncsu.edu/optional-practical-training>.

### SECTION II - FOR UNDERGRADUATE AND NON-THESIS MASTER STUDENTS

Non-thesis and undergraduate students may only use the last day of their final semester (which reflects the semester in which they complete their degree requirements) as their program completion date.

Current GPA  
 Final semester of enrollment for degree requirements  
 Name of Academic Advisor (for undergraduate students)/Director of Graduate Program  
 Academic Advisor (for undergraduate students)/Director of Graduate Program Email

Signature

Date

### SECTION III - FOR THESIS MASTER AND PHD STUDENTS

Masters Thesis/ PhD students have the option to use the defense date OR the last day of their final semester of enrollment as their program completion date for the purpose of applying for OPT. Please note that a student cannot engage in on-campus (e.g. RA/TA) work beyond that completion date.

Current GPA  
 Final required semester of enrollment for degree requirements  
 In what semester did/will the student complete all course requirements, aside from thesis or equivalent?  
 Does/did the student have an RA/TA this semester? No Yes (If yes, fill out the information below)  

RA/TA termination date	Personnel Rep. Name
Email	Signature

**We, undersigned, certify that the date of defense for the above named student has been scheduled for \_\_\_\_\_, and that we, and the full committee, have assessed the readiness of the student to defend on that date.**

Name of Director of Graduate Program	
Email	
DGP Signature	Date

Name of Academic Advisor	
Email	
Advisor Signature	Date